Data Protection - Processor Questionnaire

This questionnaire must be completed by *[Processor]* in connection with the proposed processing of personal data by *[Processor]* on behalf of Limerick City & County Council ("**LCCC**") for the Foynes to Limerick Road (Including Adare Bypass) Croagh to Rathkeale Design & Construction Contract. References to "Personal Data" below mean personal data that *[Processor]* shall process on behalf of LCCC.

Please complete and sign this questionnaire on behalf of *[Processor]*.

Please note that *[Processor]* may be required to provide supporting documentation in respect of the answers provided in this questionnaire in the event that the *[Processor]* is appointed as a Contractor to LCCC for the Foynes to Limerick Road (Including Adare Bypass) Croagh to Rathkeale Design & Construction Contract.

Details of the Processor		
1.	Full legal name and address of the organisation	
2.	In connection with your organisation's processing of Personal Data, is your organisation a processor to whom the EU General Data Protection Regulation applies (i.e. under Article 3 of the GDPR)? [Yes/No]	
3.	Has your organisation ever been subject to any regulatory investigation or enforcement action of any kind concerning privacy or data protection? If so, please provide details.	
Compliance with Processor Obligations under GDPR		
4.	If you answered 'yes' to question 2, does your organisation have documented measures in place to ensure compliance with its obligations as a processor under each of the following provisions of the GDPR (to the extent applicable)?	

(a)	Article 27 (Appointment of a Representative by processors not established in the EU)	[Yes/No/Not Applicable]
(b)	Article 28 (Processing on behalf of a controller)	[Yes/No]
(c)	Article 29 (Compliance with instructions of controller)	[Yes/No]
(d)	Article 30(2) (Record of processing activities as a processor)	[Yes/No/Not Applicable]
(e)	Article 32 (Security of processing)	[Yes/No]
(f)	Article 33(2) (Notification of controller of a personal data breach)	[Yes/No]
(g)	Articles 37 and 38 (Data Protection Officer)	[Yes/No/Not Applicable]
(h)	Chapter V (Transfers of personal data to third countries)	[Yes/No/Not Applicable]
Policies and Procedures		
5.	Please list all privacy/ data protection /information security policies and procedures in force within your organisation that are relevant to your organisation's processing of Personal Data	
6.	Have your organisation's policies and procedures been reviewed, and if necessary, amended to take account of the GDPR?	
Sub-Processing and International Data Transfers		
7.	Will your organisation outsource the processing of, or provide access to, any Personal Data to third parties, at any stage and to any extent? If so, please provide details.	

8.	In what jurisdiction(s) will Personal Data be processed (i.e. used, accessed, hosted, etc.) by your organisation and any third party engaged by your organisation?	
9.	If your organisation (or any third party engaged by your organisation) will transfer any Personal Data outside the European Economic Area, please confirm how your organisation will ensure compliance with requirements under the GDPR regarding transfers of Personal Data to a 'third country'.	
Completion and Notes		
10.	Please provide any additional information or comments (if you wish).	

I hereby certify that the answers in this Processor Questionnaire are correct.

SIGNED by:

_____

(Name)

_____

(Title)

_____

(Date)

_____

Duly Authorised for and on Behalf of the [Processor]